### Accessing Library Resources – Tips

#### I. Searching for periodical articles

- **On-campus access:**
- **Off-campus access:**

#### List of CUNE online databases for periodical literature searching:

* = Provides electronic interlibrary loan request form automatically received by CUNE library; cost for undergraduates is 25 cents per request – waived for graduate and degree completion students.

**NOTE:** The **4 steps of online database searching** are (1) identify the main concepts in your research question, (2) list synonyms for the main concepts, (3) create a preliminary search, and (4) interact with search results to refine. See [Academic Search Premier scholarly article search](5min_screencast_click_for_transcript). For more tutorials about research, see the [CUNE Research Toolkit](http://wp.cune.edu/libraryresearchhelp/).

#### General academic databases:

1. **Academic Search Premier**
2. **ArticleFirst**
3. Books in Print
4. Britannica Online
5. Credo Reference
6. eBooks from EBSCOhost
7. eLibrary
8. Journal Finder  
   For electronic periodicals accessible by CUNE library members
9. **Omnifile**
10. Oxford Reference Online
11. **WorldCat**  
    For books, periodicals, & other materials

#### Subject-specific databases:

1. **ATLASerials** (theology)
2. Biblical Archaeology Society Online Archive (Biblical studies)
3. **Biography Reference Bank** (biography)
4. Business Insights: Global (global business)
5. Christian Cyclopedia Online (theology)
6. **CINAHL Plus with Full Text** (nursing, allied health)
7. **Communication & Mass Media Complete** (communication, media studies)
8. **ERIC** (education)  
9. **Family & Society Studies Worldwide** (family practice, social work/science)
10. Films on Demand (most disciplines)
11. **GreenFILE** (environmental impact)
12. **HeritageQuest** (family history, American culture)
13. **JSTOR** (over thirty disciplines)
14. **LexisNexis Academic** (business, medical, legal, newspapers)
15. **Library, Information Science & Technology Abstracts** (information management)
16. Literature Resource Center (literature)
17. **MEDLINE** (medicine)  
18. Naxos Music Library (music)
19. **RILM** (music)
20. **SPORTDiscus** (sport, health, fitness, sports medicine)
21. **Teacher Reference Center** (education)
For more information or tutorials on utilizing Business Insights: Global; CINAHL Plus with Full Text; EBSCOhost; eLibrary; Films On Demand; FirstSearch; JSTOR; LexisNexis:

- Business Insights: Global Help
- CINAHL Support Center
- EBSCOhost tutorials
- eLibrary Help
- Films On Demand tutorials
- FirstSearch Help
- Searching JSTOR
- LexisNexis tutorials or help
- CUFTS To identify potential databases

- For citations including the full text of the article, print, save, and/or email the article.
- For citations without the full text of the article, use Journal Finder to find out if any other CUNE online database contains full text articles for that periodical title. To find out if the CUNE library holds the issue you need in paper, search by “Journal Source” at search Concordia U and beyond > advanced search > narrow your search-library: Concordia U.
- Articles not available in full text from a CUNE online database or not held in the CUNE periodical collection are available via interlibrary loan – use electronic request at http://www.cune.edu/libraryILL; pink paper request available in the CUNE library; or electronic request in CUNE library subscriptions to EBSCO or FirstSearch databases. Allow 24 hours to 5 business days or more to receive the article via email; cost for undergraduates is 25 cents per request – waived for graduate and degree completion students.

II. Searching for books
- CUNE library catalog: http://www.cune.edu/library search Concordia U and beyond > advanced search > narrow your search-library: Concordia U. To search all WorldCat member libraries, select “Libraries Worldwide” instead of Concordia U.
- eBook Collection. For electronic books from EBSCOhost: Go to http://cune.libguides.com/az.php > eBooks on EBSCOhost. Off-campus users are prompted for CUNE email account username/password.
- WorldCat: http://cune.libguides.com/az.php > FirstSearch > WorldCat. Allows electronic interlibrary loan requests – “See more details for locating this item” > “Borrow this item from another library,” fill out electronic request > Submit (automatically received by CUNE library).
- List of other library electronic catalogs: http://nlc.nebraska.gov/libraries/internet.asp (Nebraska) or locate any library online catalog at http://www.libdex.com/ or find a library near you using http://www.worldcat.org/.
- Books not held in the CUNE library collection are available via interlibrary loan – use electronic request at http://www.cune.edu/libraryILL; blue paper request available in the CUNE library; or electronic request in CUNE library subscriptions to EBSCO or FirstSearch databases. Allow 24 hours to 5 business days or more either for pick up at the CUNE library circulation desk, or for delivery via US mail for graduate and degree completion students. Cost for undergraduates is 25 cents per request – waived for graduate and degree completion students.

III. Searching the WWW
- To help you get started: http://wp.cune.edu/libraryresearchhelp/ > “Some Internet subject directories” and “How to evaluate information.” See also: U of California http://www.lib.berkeley.edu/TeachingLib/Guides/Internet/FindInfo.html Evaluation of information sources http://www2.vuw.ac.nz/staff/alastair_smith/evaln/evaln.htm Please contact the Reference and Instruction Librarian or the Distance Learning Librarian for further Internet resources.

Questions/Comments: Contact Reference and Instruction Librarian Tom Krenzke 800.535.5494 ext7256 tom.krenzke@cune.edu L-111 with questions or comments on the above or for assistance in using library resources.