Blackboard Transact eAccounts

The Blackboard Transact eAccounts portal lets you manage campus card accounts. With its online account management you can add money to your accounts, view your account activity, and manage your card.

Register

To register and sign in to your eAccount and monitor these funds, go to www.cune.edu/bulldogbucks and follow the steps below.

Enter your official CUNE email address and your CUNE password and click on ‘Sign In’.

Type in your J# but replace the ‘J’ with the number ‘9’. For example J09999111 use 909999111.

Type in your First and Last legal name and click on ‘Register’.
Once you are signed in you can view your account balances and assigned board plan.

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**Bulldog Bucks**
- Individual
  - 0.00 USD
  - +Add Money

**Dining Dollars**
- Individual
  - 0.00 USD

**24 Block**
- Board Plan
  - Active

You can add funds to your own bulldog bucks account at this screen by clicking on ‘+Add Money’.

Funds deposited through this website are immediately reflected in the account.

  - Cash/check deposits made to the account will take 24 business hours for and will not be immediately available. Please make checks payable to Concordia University Nebraska and reference ‘bulldog bucks’ in the memo line.

- Any questions, please email bulldogbucks@cune.edu

**Payroll Deduct**

Payroll deduct is still an option for you at the 10:31 Coffee Shop, The Dining Hall and the Doghouse Grill. Payroll deduct is not available at the Bookstore. If you have available bulldog bucks or dining dollars in your account, these funds will be used first and then payroll deduct will be used after your bulldog bucks account reaches zero. In order to use payroll deduct you must have a signed form on file in Human Resources giving them permission to withhold from your payroll. If you have a 5 digit number under your picture on your ID...
card, you are already signed up for payroll deduct. Bulldog bucks is just another option for you to use your Concordia ID on campus without using payroll funds to pay for your purchase.

Deposit to a Friend
Want to deposit to a colleague’s account for their birthday or to just show your appreciation? Simply go to www.cune.edu/bulldogbucks and click on ‘Make a guest deposit’ – you will need the following information:

- First Name of colleague
- Last Name of colleague
- Colleague CUNE Email Address (typically firstname.lastname@cune.edu)
- Deposit any amount $5 or more to the ‘BulldogBucks’ account

Blackboard Transact Mobile eAccounts App

– For iphone/iPod Touch/iPad and Android Devices
Once you are all registered for eAccounts at www.cune.edu/bulldogbucks you are ready to install the mobile app.

Installing eAccounts App: To install the eAccounts application on your mobile device, open the App Store or Play Store and search for “Blackboard Transact Mobile eAccounts”. Install the application on your device by clicking on the “Free” button in the App Store or “Install” button in the Play Store.

Searching for Concordia University, Nebraska: After installing the Blackboard Transact app to your Apple or Android device, tap the eAccounts icon to open the application. Select Concordia University Nebraska site from the initial screen by going through the list or entering Concordia University Nebraska in the search window. After selecting CUNE, tap on the CUNE Authentication site to configure. Tap on Concordia University Nebraska in the Sites page. You will then be taken to the sign in screen as shown below. On subsequent uses of the application, the login screen automatically displays.
Enter your Concordia University Email address as the Username -  
***NOTE*** In this case the **username is your email address**.

Enter your password exactly as you would when using the eAccounts web page and tap on “Go” for IOS or “DONE” for android devices.

**Home Menu:** The Home Screen displays all the current available features in the application. A sample Home Menu screen is shown below:

**Account Summary, Transaction, and Deposit:** Tapping the Accounts button on the Home menu displays a list of your current accounts and balances. A sample summary screen is shown above. Select an account by tapping on the account name to see a list of recent transactions and/or to make a deposit. A sample account detail screen is shown below. To return to the Summary screen, tap the Accounts button in the upper left hand corner. To make a deposit, select the Make a Deposit button. **You must have a saved payment method previously created in eAccounts using a web browser to make a deposit with the mobile eAccounts application.** All valid saved payment methods are displayed as shown in the example below. Select the desired saved payment method and then enter an amount to deposit. Tap the Make a Deposit button to process the transaction. The screen displays the transaction result and returns to the Accounts screen.
Deactivate Lost Card: Tapping the Lost Card button on the Home menu displays the Lost Card screen. A sample summary screen is shown below. Select the card to deactivate. Tap the Deactivate Card button to immediately deactivate the selected card. This card will no longer be valid for use until it is reactivated. If you locate the lost card you will need to go to the Human Resource office in Weller 102 to reactivate the card. If you do not locate your card there is a $10 fee for a new card.