Worksheet for **Link Library Virtual Tour** and **Library Web Page**

Questions? – Ask any library staff

ENG 102 Instructor: ____________________ Date: ____________________

Student: ___________________________________ Total points: _______________

**Link Library Virtual Tour** [each answer = 2 points, 50 points total – score yourself]

Visit [http://wp.cune.edu/libraryresearchhelp/eng102/](http://wp.cune.edu/libraryresearchhelp/eng102/) > Part One and click on the Link Library Virtual Tour [http://www.cune.edu/staffweb/tom.krenzke/linktour/](http://www.cune.edu/staffweb/tom.krenzke/linktour/). Click on all the interactive labels on the library map and read the tour information. Using the information from Link Library Virtual Tour, …

1. …fill in the blanks with the correct word (each blank represents one word):

   a. You can talk with a _______________ about accessing, searching for, evaluating, and using information.

   b. Create a _______________ _______________ at the circulation desk to access your circulation record.

   c. The current issues of _______________ , _______________ , and _______________ are in the periodicals lounge arranged alphabetically by title.

   d. You can use a computer workstation to access Blackboard, search CUNE library catalog and online databases, print an article, type your assignment, or do other computer-related tasks in the _______________.

   e. ITC (Instructional Technology Center) has various types of _______________ and _______________ equipment available for the Concordia community.

   f. The Academic Resource Center (ARC) provides free drop-in _______________ and group study sessions, as well as _______________ _______________ _______________ and _______________ _______________ consultations.

2. …match the location with the correct descriptive words:

   a. library catalog ______ stop here to refuel
   b. vending machines ______ two are on the main floor, three are on the upper level
   c. reference collection ______ these books can be checked out for four weeks
   d. periodical back issues ______ these books include good sources of art images
   e. study rooms ______ these are arranged alphabetically by title
   f. general collection ______ supports field searching, truncation, Boolean operators
   g. oversize books ______ use these books for topic background information

3. …answer the follow questions (short answer):

   a. What room can you use to view DVDs or videocassettes?
   
   b. What does the curriculum collection contain?
   
   c. Where are the music scores, CDs, records, or music books located?
   
   d. How are children’s fiction books arranged?
   
   e. How are DVDs and videos arranged?
Visit the library web page at http://www.cune.edu/library or other sites as mentioned below and follow these directions:


   Enter **haunted dusk** in the “Title” box – click on “Search.” Click on the The Haunted dusk: American supernatural fiction, 1820-1920 to view the catalog record. Then look at the right side of the record to find the list of “Subjects” and write the first subject here: ________________________________

   Click on “E-mail” at the top right of the record, enter the information, and email the record which includes a permalink to yourself. Then go to your email account, open the email, and test the permalink to see if it opens. Put a check here if you successfully emailed this catalog record and opened the permalink: ____________


   Enter **writing and research** in the “Keyword” box – click on “Search.” Choose one of the results, click on the title to open the record, and then write down the following information:

   Title __________________________________________________________

   Author __________________________________________________________

   Place of publication ____________________________________________

   Publisher ______________________________________________________

   Date published __________________________________________________

   The first subject term listed at the right side of the record ________________________________

   Click on the first subject term. What happens? ________________________________


   Enter “**twain, mark**” [include the quotation marks which signal search by phrase] in the “Author” box – click on “Search.” How many results do you have? (Hint: Look just above the first record.) ________________

4. From http://www.cune.edu/library, click on Interlibrary loan form. Click on each question and read through the information. If you need a book or periodical article the CUNE library doesn’t hold in the collection or have access to electronically,…[circle the correct letter]

   a) …give up on it
   b) …call another library
   c) …submit an interlibrary (ILL) request available electronically at the library’s web page or within EBSCO or FirstSearch databases

5. From http://www.cune.edu/library, click on Articles and database resources and examine the list of databases. The library subscribes to both general academic and subject-specific online databases. Write the name of one example of each here:

   general academic: ___________________________________________ subject-specific: _______________________________________

6. Visit http://wp.cune.edu/libraryresearchhelp/ and list two example titles from “Where do I find more information about…”: (1) ___________________________ (2) ___________________________